



Wisconsin Rapids Board of Education
Personnel Services Committee

510 Peach Street · Wisconsin Rapids, WI 54494 · 715-424-6701

Sandra Hett, Chair
Anne Lee
Mary Rayome
John Krings, President

March 5, 2018

Location: Board of Education, 510 Peach Street, Wisconsin Rapids, WI
Conference Room C

Time: 6:00 p.m.

Committee Members Present: Sandra Hett, Anne Lee, and Mary Rayome

Others Present: Ryan Christianson

I. Call to Order

Sandra Hett called the meeting to order at 6:00 p.m.

II. Public Comment

There was no public comment.

III. Actionable Items

A. Appointments

PS – 1 Motion by Mary Rayome, seconded by Anne Lee to approve the following support staff appointments:

Curt Mitchell	Location:	District
	Position:	Maintenance
Steven Rued	Location:	District
	Position:	Maintenance
Teresa Wunrow	Location:	District
	Position:	Food Production Coordinator
Khaab Moua	Location:	Howe Elementary School
	Position:	Noon Aide

Motion carried unanimously.

B. Resignation

PS – 2 Motion by Anne Lee, seconded by Mary Rayome to approve the following support staff resignation:

Tammy Holberg	Location:	Lincoln High School
	Position:	Receptionist/Secretary

Motion carried unanimously.

C. Retirements

PS – 3 Motion by Mary Rayome, seconded by Anne Lee to approve the following support staff early retirement:

Katheryn Bradender	Location:	Howe Elementary School
	Position:	Special Education Aide

Motion carried unanimously.

PS – 4 Motion by Mary Rayome, seconded by Anne Lee to approve the following support staff retirement:

Patricia Stone	Location:	WRAMS
	Position:	Instructional Aide

Motion carried unanimously.

PS – 5 Motion by Mary Rayome, seconded by Anne Lee to approve the professional staff early retirement requests including participation in the early retirement health benefits as currently outlined in the District's Professional Staff Employee Handbook:

Kaycee Marks	Location:	Washington Elementary School
	Position:	Teacher

Carol Katzmark	Location:	Grant Elementary School
	Position:	Teacher

Jennifer Milkey	Location:	WRAMS/Washington Elementary/Mead Elementary Charter
	Position:	Teacher

Susan Wisen	Location:	Lincoln High School
	Position:	Teacher

Jeanne Grant	Location:	East Junior High School
	Position:	Teacher

Motion carried unanimously.

IV. Updates and Reports

A. Employee Assistance Program Activity and Utilization Update

The Committee was updated on the school district's 2017 utilization of the Employee Assistance Program (EAP), from January 1, 2017 to December 31, 2017.

V. Consent Agenda

Motions:	PS – 1	Support Staff Appointments
	PS – 2	Support Staff Resignation
	PS – 3	Support Staff Early Retirement
	PS – 4	Support Staff Retirement
	PS – 5	Professional Staff Early Retirements

VI. Adjournment

Ms. Hett adjourned the meeting at 6:15 p.m.